



Roman Way Primary School

Governing Body

Extraordinary Full Board Meeting

Minutes of the Meeting of 25th September 2018 at 11:30 am
Held in the SENCo Office

Present

Mrs Tanya Hampton (TH) - Chair (Taking Mins)
Ms Sarah Jones (SJ) - Headteacher
Mr Kevin Peebles - (KP)
Mr Ian Grocott (IG)

Agenda Items

Ref	
1.	Apologies for Absence All governors were present.
2.	Declaration of Interests TH reminded Governors that if they have any pecuniary or personal interests, relating to items on the agenda, they must be declared during the meeting. All Governors confirmed they had no interests to record.
3.	Notification of Items for AOB None
4.	Policies 4.1 Pay Policy The policy was distributed to all Governors prior to the meeting. SJ asked Governors to consider the pay ranges for Headteacher and Deputy Headteacher. Governors agreed : Headteacher range - L29 to L41 based on the current School Teachers' Pay and Conditions Document. Deputy Headteacher range – L10 to L18 based on the current School Teachers' Pay and Conditions Document. SJ asked Governors to consider removing the TLR1 position, as this was not currently used at Roman Way. Following a discussion it was agreed to keep the TLR1 position in the document to ensure the Policy was future proof for all eventualities.

	SJ asked Governors to agree the staffing structure diagram to be included in the policy. This was unanimously agreed by all Governors. 4.2 Teaching and Learning Policy Already agreed in principle at FGB on 11/9/18. Governors were issued with a copy showing agreed changes prior to the meeting. All Governors agreed the policy changes. 4.3 Child Protection Policy Already agreed in principle at FGB on 11/9/18. Governors were issued with a copy showing agreed changes prior to the meeting. All Governors agreed the policy changes. 4.4 Safeguarding Policy Already agreed in principle at FGB on 11/9/18. Governors were issued with a copy showing agreed changes prior to the meeting. All Governors agreed the policy changes.
5.	Change of Constitution Governors were asked to consider increasing the current number of Co-Opted Governors to an additional 3 members. Following a discussion it was agreed by all that the constitution should be changed to increase the Governing Body, by an additional 3 Co-Opted Governors. The Clerk will arrange for the appropriate paperwork to be completed and sent to Governor Services.
6.	Impact of Meeting Governors agreed the Pay Policy Governors agreed that the Governing Body should increase by an additional 3 Governors.
7.	Date of Next Meeting 20th November 2018 at 6pm

Actions from this meeting

Ref	Actions	Owner	Deadline
	Clerk to action changes to the Constitution	LC	5.10.18

The meeting closed at 11.55am

Signed (confirmed) 

Date: 27th September 2018

Chair of Governing Board for Roman Way Primary School